



1. ABOUT THIS POLICY

This Cookie Policy explains how Australian Political Studies Association Limited (APSA) uses cookies and similar tracking technologies on our website located at www.auspsa.org.au (Website) including the member portal.

This policy should be read together with our Website Privacy Policy and Website Terms and Conditions of Use, which are available on our Website.

By continuing to use our Website, you consent to our use of cookies as described in this policy. You may withdraw or manage your consent at any time using the methods described in Section 5.

2. WHAT ARE COOKIES?

Cookies are small text files placed on your device (computer, tablet or mobile) when you visit a website. They are widely used to make websites work efficiently, remember your preferences and provide information to website operators.

Similar technologies include:

- **Web beacons:** small transparent images embedded in web pages or emails that track whether a page or email has been opened
- **Local storage:** data stored in your browser that persists beyond a single session
- **Session tokens:** temporary identifiers used to maintain your login state in the member portal.

3. COOKIES WE USE

Strictly Necessary Cookies: These cookies are essential for the Website to function and cannot be switched off. They are set in response to actions you take, such as logging into the member portal, completing a membership application, or processing a payment.

Cookie	Purpose	Duration
Session cookie	Maintains your login session in the member portal	Session (deleted when browser closes)
CSRF token	Protects against cross-site request forgery attacks	Session
Payment session	Maintains state during online payment processing	Session
Cookie consent	Records your cookie consent preference	12 months

Analytics and Performance Cookies: These cookies help us understand how visitors use our Website so we can improve its performance and content. The information collected is aggregated and anonymised where possible.

Cookie / Tool	Provider	Purpose	Duration
Google Analytics (_ga)	Google LLC (USA)	Tracks page visits, session duration, and user behaviour	2 years
Google Analytics (_gid)	Google LLC (USA)	Distinguishes between users	24 hours
Google Analytics (_gat)	Google LLC (USA)	Throttles request rate	1 minute

Note: Google Analytics data may be transferred to and stored on servers in the United States. Google LLC is certified under applicable data transfer frameworks. You can opt out of Google Analytics across all websites using the [Google Analytics Opt-out Browser Add-on](#).

Functionality Cookies: These cookies allow the Website to remember choices you make and provide enhanced, personalised features.

Cookie	Purpose	Duration
Language/region preference	Remembers your preferred language or region settings	12 months
Accessibility settings	Remembers accessibility preferences (e.g., font size)	12 months
Member portal preferences	Remembers your dashboard layout or notification settings	12 months

Third-Party and Embedded Content Cookies: Our Website may include content or tools provided by third parties, which may set their own cookies. These include:

Third Party	Purpose	Cookie Policy
Mailchimp / Brevo	Email newsletter subscription forms	Mailchimp Brevo
Stripe / PayPal	Payment processing	Stripe PayPal
Vimeo / YouTube	Embedded video content (e.g., recorded webinars)	Vimeo YouTube
Social media platforms e.g., LinkedIn, Facebook	Social sharing buttons or embedded feeds	LinkedIn Facebook

Marketing and Targeting Cookies: We do not use marketing or targeting cookies on our Website. We do not track your browsing activity across other websites or serve targeted advertising.

4. COOKIES AND MEMBER PORTAL

When you log into the Member Portal, we use strictly necessary cookies to authenticate your session and keep you securely logged in. These cookies are deleted when you log out or close your browser.

We do not use analytics or marketing cookies to track your activity within the Member Portal beyond what is necessary to maintain your session and improve portal functionality.

5. MANAGING AND WITHDRAWING CONSENT

You have several options for managing cookies:

Browser settings: Most browsers allow you to view block, or delete cookies through their settings.

Common browser instructions:

- [Chrome](#)
- [Firefox](#)
- [Safari](#)
- [Edge](#)

Cookie consent tool: You can update your cookie preferences at any time by clicking the "Cookie Settings" link in the footer of our Website.

Google Analytics opt-out: Install the Google Analytics Opt-out Browser Add-on.

Please note, blocking or deleting strictly necessary cookies will affect the functionality of our Website, including your ability to log into the Member Portal and complete online transactions.

6. DO NOT TRACK

Some browsers include a "Do Not Track" (DNT) feature that signals to websites that you do not wish to be tracked. Our Website does not currently respond to DNT signals. You can manage your tracking preferences using the methods described in Section 5.

7. PRIVACY AND PERSONAL INFORMATION

Information collected through cookies may constitute personal information under the *Privacy Act 1988* (Cth). We handle all such information in accordance with our Website Privacy Policy, which is available on our Website.

Where cookies involve the transfer of personal information to overseas providers (e.g. Google LLC in the United States), we take reasonable steps to ensure those providers handle your information consistently with the Australian Privacy Principles (APPs).

8. CHANGES TO THIS POLICY

We may update this Cookie Policy from time to time to reflect changes in the cookies we use or applicable legal requirements. The updated policy will be published on our Website with a revised "Last updated" date. We encourage you to review this policy periodically.

9. CONTACT US

For any questions about this Website Cookie Policy, please contact APSA:

- Email to info@auspa.org.au
- Phone on (03) 8560 7035
- Post to Ground Floor, 470 St Kilda Rd MELBOURNE VIC 3004.

Version	Amendments	Approved By	Date	Next Review
2026.1	Initial policy	APSA Board	26Mar26	Mar28